

**RAILTEL CORPORATION OF INDIA LIMITED  
(A GOVERNMENT OF INDIA UNDERTAKING)**

**Vacancy Notice No RCIL/2022/P&A/02/SR**

**Opening Date 30.09.2022**

**Closing Date 21.10.2022**

**NOTICE FOR ENGAGEMENT OF EXPERIENCED TECHNICAL PERSONNEL FOR VPT  
(VISHAKHAPATNAM PORT TRUST) PROJECT OF RAILTEL, ON CONTRACT BASIS**

RailTel Corporation of India Limited (RCIL) is a Mini-Ratna (Category-I) PSU under the Ministry of Railways.

We are looking for dynamic professional purely on Contract basis from Open Market for the following posts, for which applications are invited from Indian citizens. The contract period will initially be for six months and extendable subject to satisfactory performance and extension of contract etc..

**1. DETAILS OF VACANCY TO BE FILLED IN ON CONTRACT BASIS:**

<b>S. No.</b>	<b>Post</b>	<b>No. of Vacancy</b>	<b>Location</b>
1.	Project Coordinator (PC)	01	Vishakhapatnam
2.	System Administrator (SA)	01	Vishakhapatnam
3.	Network Administrator (NA)	01	Vishakhapatnam

**2. ESSENTIAL QUALIFICATION, ELIGIBILITY CRITERIA, EXPERIENCE:** The applicant should satisfy eligibility criteria regarding educational/professional qualifications, length of experience, as given in **Annexure-I**. CTC for each post has also been indicated in **Annexure-I**.

**Notes:-**

i) All mandatory educational/Professional qualifications should have been obtained from a recognized University/deemed University/ Autonomous institutes incorporated by an Act of Parliament of State Legislature in India or UGC Act or from Government approved/recognized institutions.

ii) Experience gained after obtaining the minimum educational qualification prescribed for the post will be taken into consideration for ascertaining eligibility for the post.

3. **Age Limit and other conditions:** As detailed in **Annexure-II**.

4. **Schemes of selections:** Selection process involves - **Interview**.

5. The responsibility to establish eligibility for the post applied with reference to all the prescribed eligibility conditions rests with the applicant.

6. Canvassing in any form will disqualify a candidate.

7. It shall be responsibility of the candidate to satisfy himself as to his fulfilling the eligibility criteria, and also to furnish correct, complete and desired information/ documents etc. Application would be required to furnish requisite documents so as to substantiate his/her eligibility for the post. No correspondence will be entertained from the candidates found ineligible or not shortlisted and thus not called for Interview.

8. Candidates are advised in their own interest that they should not furnish any documents/ information that are false, tampered, fabricated, having overwriting, having correction marks and they should not suppress any material information while filling up application.

9. **How to apply:** Candidates are required to apply offline. Duly filled application form(Annexure-III) along with relevant enclosures to be sent by post/courier/person to the address given below duly subscribing as under. Last date to receipt the applications in Office is 21.10.2022

**Sub: "ENGAGEMENT OF EXPERIENCED TECHNICAL PERSONNEL FOR VPT (VISHAKHAPATNAM PORT TRUST) PROJECT OF RAILTEL. ON CONTRACT BASIS"**

**Additional General Manager/IT-HR**

**RailTel Corporation of India Ltd.,  
H.No 1-10-39 to 44,  
6A,6<sup>th</sup> Floor, GUMEDELLI TOWERS,  
Begumpet Airport Road,  
Opposite Shoppers Stop, Begumpet,  
Hyderabad. 500016**

**VACANCY NOTICE FOR ENGAGEMENT ON CONTRACTUAL BASIS FOR VPT (VISHAKHAPATNAM PORT TRUST)  
PROJECT OF RAILTEL**

S.N.	Post	Number of Vacancy	Minimum qualification required	Certification required	Minimum experience	Annual CTC for 1st yr. per head
1	Project Coordinator (E2)	1	BE/B.Tech in IT Field/M.Tech (Computer/Electronics)	Valid CCNA, Routing and Switching	6 yrs	1,200,000
2	System Administrator (E1)	1	BE/B.Tech/MCA in IT Field/M.Tech (Computer/Electronics)	Valid CCNP, Routing and Switching or equivalent	3 yrs	900,000
3	Network Administrator (E2)	1	BE/B.Tech/MCA in IT Field/M.Tech (Computer/Electronics)	Certified Professional i.e. CCNP or Equivalent course	6 yrs	1,200,000

**ANNEXURE-II****VACANCY NOTICE FOR ENGAGEMENT ON CONTRACTUAL BASIS FOR VPT  
(VISHAKHAPATNAM PORT TRUST) PROJECT OF RAILTEL.**

<b>S.N.</b>	<b>Parameter</b>	<b>Description</b>
1.	Name of Post	As detailed in <b>Annexure-I</b>
2	Scheme of Selection:	Interview
3	Crucial date for determining eligibility:	Closing date (for submission of Application – 21.10.2022)
4	Remuneration	As detailed in <b>Annexure-I</b>
5	Location	As detailed in <b>Annexure-I</b>
6	Age	Minimum 24 years and maximum 36 years.
6.1	<i>General Relaxation in age limit:</i>	OBCs (non-creamy layer)-3 years, SC/STs- 5 years.
6.2	<i>Relaxation for Departmental candidates of RCIL/REL:</i>	Candidates who are serving RailTel Corporation on last date of submission of application as regular employees or direct contractual executives / outsourced personnel and have put in minimum 3 years' service (continuous or in broken spells) as on last date of submission of application shall be eligible for upper age relaxation equal to the length of their working experience in RailTel/REL, in addition to any other relaxation as applicable. This relaxation in age is subject to the condition of the candidate continuing in RailTel Corporation's / REL's service till the offer of appointment is issued on their empanelment for appointment in RailTel Corporation.
7	Important Dates	Last Date of Submission: 21 days from the date of publication of vacancy notice. (Application has to reach the office by Closing Date – 21.10.2022)
8	Terms & Tenure of employment	Contractual. Initially for 06 months, extendable on annual basis, based on work requirement and performance.
9	Eligibility (Educational qualification and experience)	As detailed in <b>Annexure-I</b>
10	Medical Standards:	After empanelment, candidates will have to pass the requisite medical standards conducted by medical authority appointed by RailTel Corporation of India to ensure that candidates are medically fit to carry out duties connected with the post. Candidates who fail to meet the medical standards will not be allowed appointments.

11	Service Agreement:	Selected candidates will have to execute a service agreement of Rs. Two Lakh for a period of contract from the date of joining & to enter fresh service agreement for the extended period, if the contract is extended.
12	Resignation:	Three months prior notice shall be required before seeking resignation from RailTel Corporation. This notice shall not absolve the executive of the liabilities of service agreement.
13	How to Apply:	Candidates are required to apply Offline only. No other means /mode of submission of applications will be accepted under any circumstances.
14	Travelling Expenses:	No Travelling expenses will be paid to the candidates for appearing in Interview.
15	Verification of documents:	<p>The candidates should note that the following documents are required to be produced if they are called for Interview:</p> <ol style="list-style-type: none"> <li>a) Matriculation Certifications (for age proof).</li> <li>b) Certification and mark-sheets in support of the required educational/professional qualifications.</li> <li>c) Valid Certifications copy (CCNA/CCNP etc)</li> <li>d) Certifications in proof of experience, clearly indicating the length and field of experience.</li> <li>e) Caste certification (in case applicant belongs to SC/ST/OBC (non creamy layer).</li> <li>f) Copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity Card/current pay slip issued by the company.</li> <li>g) Photo I.D. Proof and address proof (Passport/Aadhaar Card/Driving License/PAN Card/Voter I. Card) issued by Central/State Govt.</li> <li>h) "No Objection Certificate" if the candidates is working in any Govt./PSU, attached or subordinate organization or any public body substantially funded by the Govt.</li> </ol> <p><b>Note:</b> The onus is on the candidates to prove with valid documents that all the information submitted by them in the on-line application is true.</p>
16	Background check:	In case of selection on the abovesaid post, such selection / appointment on the post shall be provisional, subject to verification of character and antecedents of the candidate and verification of caste certificate and other documents submitted by the candidate and subject to his/her meeting the requisite medical standards for the post and other requirements applicable for appointments under the Central Govt. /PSUs.

		A copy of valid passport will be required for consideration of confirmation in RailTel's service after successful completion of period of probation.
17	Mode of communication:	Any corrigendum to this notice/ further information/ details regarding applications or applicants / any other information regarding schedule of examinations or interviews/ call letters for interview/ notices / results /panels shall be posted only on the official website of RailTel Corporation of India Limited ( <a href="http://www.railtelindia.com">www.railtelindia.com</a> ). No publication in any other media will be made. Therefore, the candidates are advised to keep updating themselves by checking the official website of RailTel frequently.
18	Information under RTI Act:	Any Application under RTI act seeking any information will not be entertained till the completion of the entire recruitment process.
19	GENERAL:	<ol style="list-style-type: none"> <li>1. RailTel Corporation will not be responsible for any inadvertent errors of any sort in this vacancy notice and reserves right to correct such errors</li> <li>2. After submitting the application, any request for change in address will not be entertained.</li> <li>3. The decision of RailTel in all aspects pertaining to the application, its acceptance or rejection, conduct of interview and at all consequent stages culminating in selection or otherwise of any candidate shall be final and binding on all concerned. RailTel reserves its right to alter /Modify any condition laid down in this vacancy notice or any backend process for conduct of selection during its various stages as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by RailTel at any stage.</li> <li>4. The legal jurisdiction will be New Delhi in case of any cause.</li> </ol>
20	WARNING:	Beware of touts / job racketeers trying to deceive by false promises of securing job in RailTel either through influence or by use of unfair and unethical means. RailTel has not authorized any person or any agency for any action on its behalf for interacting with candidates in relation to this recruitment. Candidates are advised to visit only the official website of RailTel Corporation ( <a href="http://www.railtelindia.com">www.railtelindia.com</a> ) and beware of fake websites and social media contents put up by the unscrupulous elements.

**RAILTEL CORPORATION OF INDIA LIMITED**

**Vacancy Notice No. RCIL/2022/P&A/02/SR**

**NAME OF THE POST APPLIED FOR:** \_\_\_\_\_

(Must be indicated by applicant, without the name of the post, application will be rejected)

1. Name in full (In Block letters). : \_\_\_\_\_

2. Father's Name : \_\_\_\_\_

3. Date of Birth (DD-MM-YYYY). : \_\_\_\_\_

4. Age as on 21.10.2022 : \_\_\_\_\_ years, \_\_\_\_\_ months, \_\_\_\_\_ days

5. Category (Gen/SC/ST/OBC) : \_\_\_\_\_

6. Religion : \_\_\_\_\_

7. Gender : \_\_\_\_\_

8. Marital Status: : \_\_\_\_\_

9. Nationality : \_\_\_\_\_

10. Correspondence Address : \_\_\_\_\_  
(in BLOCK letters with PIN) \_\_\_\_\_

11. Contact Mob Numbers : \_\_\_\_\_ Alternate No \_\_\_\_\_

12. E-Mail Addresses (indicate clearly): \_\_\_\_\_

13. **Qualification:** (Give information about Technical qualifications only in chronological order),(May attach additional sheet, if required)

Paste a **self attested** passport size photograph in this space

Exam Passed	Year of Passing	Name of Board / University	%age of marks obtained

14. Certifications (CCNA/CCNP/Etc) : \_\_\_\_\_

15. Work Experience: (in descending chronological order) (may attach additional sheets, if required). Only the experience gained after obtaining the requisite degree will be taken into consideration. Internship, trainings etc will not be taken into consideration.

Post	Name & full address of Employer	Type of organization (Govt/PSU/Pvt)	Period of work experience		Regular/Outsource/ Contract employee (specify)
			From	To	

16. Total Experience in Govt/PSU/Pvt(in years & months). : \_\_\_\_\_

17. Name of present employer : \_\_\_\_\_

Signature of Candidate

I declare that I have read the detailed vacancy notice uploaded on RailTel's website very carefully. The information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed. I understand that if it is found that I have concealed any information or have provided the wrong information, my candidature is liable to be cancelled / service is liable to be terminated forthwith without any notice.

Place :

Date :

Signature of Candidate



Important: Documents to be mandatorily attached with application:

- Self-attested copy of Matriculation Certificate/Secondary School Examination Certificate (SSEC) or an equivalent educational certificate (for age proof).
- Self-attested copies of certificates and mark-sheets in support of the required technical qualification.
- Self-attested copies of certificates and mark-sheets in support of higher technical/professional qualifications & Certifications (CCNA/CCNP/Etc)
- Self-attested copies of certifications.



- e) Certificates in proof of experience, clearly indicating the length and field of experience. (If an experience certificate is not available in case of any previous employer, the copies of offer of appointment along with first and last pay-slips shall be acceptable to ascertain the length of experience under that employer) (Only the experience gained after obtaining the requisite degree will be taken into consideration. Internship, trainings etc will not be taken into consideration).
- f) Self–attested caste certificate (In case applicant belongs to SC/ ST/ OBC (non-creamy layer)/ EWS.
- g) Self–attested copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity card and current pay slip issued by the company.
- h) Self–attested copy of Photo I.D. proof and address proof (Passport/Aadhar card/Driving License/PAN card/ Voter I. Card) issued by Central/State Govt.
- i) Copy of CV with signed photograph thereon (signed on each page).

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